Texas Association for Behavior Analysis

40ᵗʰ Annual Conference Poster Submission Instructions

Link to Submit: https://behaviorlive.com/conferences/TxABA2025/call-for-papers

General Information:

Submission deadline: Monday, February 24, 2025

Submission acceptance/rejection notification by Friday, March 14, 2025

Poster session: Friday, April 25, 2025 from 5:30 – 7:30 pm in Marsalis Hall A

Conference dates: April 24 – 27, 2025

Conference location: Hyatt Regency Dallas at Reunion Tower

   *Please note that the poster session in in-person only

Visit www.txaba.org for more information on the 40ᵗʰ Annual Conference

Poster Requirements:

1) Posters are required to be related to **behavior analysis** and **present research**
   a. Posters that are not related to behavior analysis, don't present research, or appear to be highlighting/selling a product will not be accepted
2) Poster presenters are required to be a **member of TxABA** and **registered for the 40ᵗʰ Annual Conference**
   a. Anyone who has not registered for the conference or doesn't have a TxABA Membership by March 29, 2025 will be automatically dropped from the poster session
   b. During submission, please indicate on the TxABA Poster Session Survey if you are a volunteering to cover registration, applied for a student scholarship, or have free conference registration through other means
3) Posters should be smaller than 48"x48" (i.e., the boards are 4ft tall by 8 ft wide and hold two posters on each side). We recommend **36" x 48"**

Student Poster Competition:

1) Held during the 2025 poster session.
2) Entries are required to be a student member of TxABA by March 29, 2025, to be entered into the student competition.
   a. Please visit https://www.txaba.org/student/ for information on how to verify your student status with TxABA – please allow up to 7 business days for your student status to be verified
   b. Once your student status is verified, you may purchase student membership – please visit https://www.txaba.org/newmembership/ for information on membership and links to purchase
3) To enter the student poster competition, you will fill out the Poster Session Survey during the submission process AND be the presenting author
   a. You will list your University and Supervising Professor for the research presented – this assists us with judging assignments ahead of the conference
4) Information
   a. At least 2 Judges will be assigned to each student's poster
      i. They will interact with presenter and score the poster & presentation
      ii. Judges are comprised of TxABA members and presenters
   b. Judges will use a score sheet similar to this one. Please not that the scoring sheet may is subject to updates each year & may be electronic.
      i. Scoring sheets will not be given to students afterwards.
      ii. Judges will be given slips of paper to write written feedback to posters they judge.
   c. There are typically 2 winners of the poster competition each year
      i. Winners are awards $200 each (given a check at the conference)

****If you are a student member and wish to be part of the 2025 Student Poster Competition, please ensure you complete the survey during your poster submission

Preparing for Submission:

1) We recommend having the **presenting author submit the poster**
    a. The email address associated with the submitting individual will receive all communications related to the poster session
2) Presenter/submitter is required to have a Behavior Live account
    a. Names and email addresses of co-authors
3) Poster Title
4) Poster Short title
5) Primary Content Area
6) Abstract
7) Data - have your current data ready to upload
    a. pdf, excel, jpg, png
    b. If your file is not uploading, please try reducing the file size first then reach out to support@behaviorlive.com
    c. In-progress sets are okay for submission but should be complete when presented at the conference
8) Have a plan for purchasing membership and annual conference registration (i.e., already purchased, organization will purchase, volunteer, etc.)

***Please note that once you have started a submission and entered some information, Behavior Live should save a copy to your account. If you have technical difficulties and lose access mid-submission – please log into your account and check Papers under My Account. **See Step 12.**

Link to Submit: https://behaviorlive.com/conferences/TxABA2025/call-for-papers
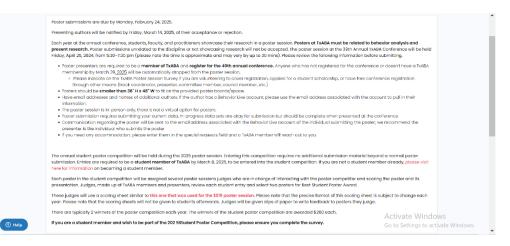
Steps to Submit with Screen Shots of Corresponding Page

1. Follow the above link or use the link from the 40th annual conference webpage
2. Please select **Poster** on the Call for Papers webpage
   a. TxABA does not accept submissions for presentations and any submissions under that label will be rejected – you will be responsible to resubmit a poster

3. The next page will show what account you are logged in as and will allow you to switch if needed. You may also create an account quickly on this page.
   a. This is the email address and account that all communication will go to

4. Please read through the informational page.

Poster submissions are due by Monday, February 24, 2025.

Presenting authors will be notified by Friday, March 14, 2025, of their acceptance or rejection.

Each year at the annual conference, students, faculty, and practitioners showcase their research in a poster session. **Posters at TxABA must be related to behavior analysis and present research.** Poster submissions unrelated to the discipline or not showcasing research will not be accepted. The poster session at the 39th Annual TxABA Conference will be held Friday, April 25, 2024, from 5:30-7:30 pm (please note the time is approximate and may vary by up to 30 mins). Please review the following information before submitting.

- Poster presenters are required to be a **member of TxABA** and **register for the 40th annual conference.** Anyone who has not registered for the conference or doesn't have a TxABA membership by March 28, 2025 will be automatically dropped from the poster session.
  - Please indicate on the TxABA Poster Session Survey if you are volunteering to cover registration, applied for a student scholarship, or have free conference registration through other means (track coordinator, presenter, committee member, council member, etc.)
- Posters should be **smaller than 36" H x 48" W** to fit on the provided poster boards/space.
- Have email addresses and names of additional authors. If the author has a Behavior Live account, please use the email address associated with the account to pull in their information.
- The poster session is in-person only, there is not a virtual option for posters.
- Poster submission requires submitting your current data, in-progress data sets are okay for submission but should be complete when presented at the conference
- Communication regarding the poster will be sent to the email address associated with the Behavior account of the individual submitting the poster; we recommend the presenter is the individual who submits the poster
- If you need any accommodation, please enter them in the special requests field and a TxABA member will reach out to you.

The annual student poster competition will be held during the 2025 poster session. Entering this competition requires no additional submission material beyond a normal poster submission. Entries are required to be a **student member of TxABA** by March 8, 2025, to be entered into the student competition. If you are not a student member already, please visit here for information on becoming a student member.

Each poster in the student competition will be assigned several poster sessions judges who are in charge of interacting with the poster competitor and scoring the poster and its presentation. Judges, made up of TxABA members and presenters, review each student entry and select two posters for Best Student Poster Award.

These judges will use a scoring sheet similar to this one that was used for the 2019 poster session. Please note that the precise format of this scoring sheet is subject to change each year. Please note that the scoring sheets will not be given to students afterwards. Judges will be given slips of paper to write feedback to posters they judge.

There are typically 2 winners of the poster competition each year. The winners of the student poster competition are awarded $200 each.

If you are a student member and wish to be part of the 202 5Student Poster Competition, please ensure you complete the survey.

5. Please enter the required information on this page, you will not be able to submit without entering the information.
   a. If you need accommodation, please enter that here and someone from TxABA will reach out to you.

6. Please read through the information and what you are attesting and agreeing to by submitting a post.
7. Presenter(s) are the individuals who will be presenting in person at the conference, they are required to be a TxABA Member and Register for the Conference.

8. Please complete the TxABA Poster Session Survey
   a. If you want to complete in the student poster competition, you must indicate that here
   b. Please write if a company/university is paying for your registration &/or membership

9. Please review all your information and go back to add additional information to your submission if information is missing
10. CEUs are not provided for posters, please disregard the CEU parts

11. Once you submit, you will see this screen to notify you of you successful submission

12. **If you saved a draft, had a technical error during the submission process, or what to check the status of your poster.**
    a. Please log into your Behavior Live account
    b. Go to My Account
    c. Select Papers from the side menu bar
    d. This will show you a list of all submissions through Behavior Live. Use the Actions button on the right to edit – this will allow you to submit if needed